

*October 2020*



# Rules

NORTH RIDGE



Country Club



# **NORTH RIDGE COUNTRY CLUB RULES**

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### **§ 1 THE BOARD OF DIRECTORS**

North Ridge Country Club (Club) is governed by a nine-member Board of Directors who are elected for a three-year term arranged so that three new members are elected each year to fill expiring terms. The Bylaws of the Club provide that only proprietary members of the Club can be elected to the Board of Directors, and that only proprietary members of

the Club can vote in Club elections. The Board of Directors of the Club generally meets on the third Thursday of each month. The meeting is held at the clubhouse, and it usually commences at 6:00 pm. Specific information regarding meetings and actions of the Board of Directors may be found on the official website of the Club. All members of the Club are invited to attend the Board meetings.

## **§ 2 ANNUAL MEMBERSHIP MEETING**

The annual meeting of the Club membership is held in February of each year at the Club at such date and time in February as the Board of Directors shall designate. The purpose of the annual meeting is to announce the results of the election of three new members to the Board of Directors and to hear a report by the Board on the Club's financial position and highlights of the past year's activities. All members of the Club are invited to attend the annual meeting.

## **§ 3 BYLAWS**

North Ridge Country Club is a non-profit corporation with published Bylaws. The Bylaws of the Club are posted on the official website of the Club or available for review in the Club office by any proprietary or non-proprietary member.

## **§ 4 NORTH RIDGE COUNTRY CLUB MEMBERSHIP**

North Ridge Country Club has two classes of members, proprietary and non-proprietary. A proprietary member is the person whose name is on the certificate of membership. Proprietary memberships must be sold and transferred through the Club and only as prescribed in the Bylaws. Non-proprietary members currently consist of young adult members, surviving spouses (who have not remarried) who elected to accept a non-proprietary membership following the death of their spouses, and social members. Non-proprietary memberships are non assignable.

There are also a limited number of "honorary" non-proprietary memberships. Those individuals are selected each year by the Board of Directors, and they are extended golfing and clubhouse privileges for that year generally synonymous with those of a proprietary member.

Spouses of proprietary and non-proprietary members belong to a member's family and are privileged to use the Club facilities, including the golf course, as permitted by the rules duly adopted by the Board of Directors. Children of proprietary and non-proprietary members who are under the age of 21 or registered as full-time students in an accredited college and not over the age of 26 are also privileged to use the Club facilities, including the golf course, as permitted by the rules duly adopted by the Board of Directors.

A proprietary member may request that a Significant Other be designated by the Club as a person who is entitled to the same Club privileges as would a member's spouse. The member and the Significant Other must sign an Affidavit, must review and sign a "Significant Other Rules and Privileges" form, and pay a non-transferable and non-refundable fee. The application must be approved by the Board of Directors. Members are asked to contact the General Manager for more detailed information.

## **§ 5 DELINQUENT ACCOUNTS**

Late payments for your monthly bill can lead to delinquency charges, suspensions or expulsion. A copy of the North Ridge delinquent account policy is available in the office.

A member may be expelled for failure to pay all dues and charges owed to the Club in accordance with Club policy and Sections 9.04 and 12.01 of the Bylaws.

Upon expulsion from the Club, the member and the member's family and/or significant other may no longer be entitled to enjoy the privileges of the clubhouse and grounds of the Club at the sole discretion of the Board in accordance with Section 9.04 of the Bylaws.

It is the current policy of the Club that termination of the privilege to use the Club upon expulsion, also terminates the right of the expelled member and the expelled member's family and/or significant other to use the Club as a guest of another member, or as family or significant other of another member. This policy applies to children of the expelled member who are under twenty-one (21) years of age at the time of the expulsion and shall apply to those children until they reach the age of twenty-one (21).

This policy means that:

1. An expelled member who later becomes the spouse or significant other of another member, shall be denied the right to use the Club as a spouse or significant other of the other member.
2. The spouse, significant other, or child of an expelled member, who later becomes the spouse or child of another member, shall be denied the right to use the Club as a spouse or child of the other member. As to the child of an expelled member, this policy applies until that child reaches the age of twenty-one (21).
3. The spouse, significant other, or child of any expelled member shall not be allowed to be designated as a significant other of another member. As to the child of an expelled member, this policy applies until that child reaches the age of twenty-one (21).

The member, spouse or child of an expelled member, including expulsions for non-payment of dues and charges, may apply to the Board for a waiver of this policy so that the member, spouse or child of the expelled member may enjoy the privileges of the Club as a guest, spouse, child, or significant other of another member. Waiver of this policy shall be at the sole discretion of the Board and shall be under such terms and conditions as determined by the Board, including the restitution to the Club of all financial losses incurred by the Club, and including dues that accrued under that membership until the membership was resold.

## **§ 6 ACORN**

A bi-monthly publication, the *ACORN*, provides a schedule of activities and general news of the Club. The *ACORN* is posted on the official website of the Club or, if the member prefers, mailed regularly every two months at the member's request.

## **§ 7 CLUBHOUSE RULES**

1. The clubhouse will be open to members, spouses of members, and guests at 6:30 am, except on Mondays when it will normally be closed. If Monday is a holiday, the clubhouse will be open, and it will be closed on the following Tuesday.
2. No children under the age of 15 are permitted to be in the bar/grill area unaccompanied by an adult and at no time are allowed to sit at the bar stools.
3. Unaccompanied children under the age of 15 are encouraged to use the dining room and snack bar for food and beverage service. In the event the dining room and snack bar are closed, unaccompanied children are permitted to use the stand-up tables in the grill area.
4. Children under the age of 15 are not permitted in the clubhouse area or on the practice putting green after 8:00 pm unless accompanied by an adult.
5. Children under the age of 15 are not permitted in the locker rooms unless accompanied by an adult.
6. Children are not permitted to loiter in or around the clubhouse, including the practice putting green or pro shop.

7. At night when there are no members left in the clubhouse, it may be closed at the discretion of the Club employee in charge.
8. The schedule for food and bar service in the dining room, grill and at the snack bar will be posted on the official website of the Club and noted in the *ACORN* as appropriate.
9. No one shall remove from the Club any property which belongs to the Club without approval of the general manager.
10. No employee of the Club shall be reprimanded by a member, spouse of member, or guest. Inattention to duty or any discourtesy by a Club employee should be reported to the general manager or to the appropriate manager on duty at the time of occurrence.
11. No member, spouse of member, or guest is permitted to send an employee out of the Club for any purpose, nor call upon any Club employee to perform any service that will conflict with that employee's assigned duties.
12. Animals, except for service or guide dogs, are not permitted in the clubhouse or on Club property. Service or guide dogs must be on a leash or other restraining device. Lap dogs on a leash or other restraining device may accompany a member in a privately-owned golf cart but are not to disrupt, distract or otherwise interfere with players on the course. The owner of any animal and/or the person controlling the animal will be held responsible for any personal injury or property damage caused by such animal.
13. Club members and spouses of members are privileged to invite guests to the Club and to Club activities except for Club activities specifically designated for members only.
14. Members, spouses of members, their children, and guests are privileged to use Club telephones for personal calls, but no international phone calls shall be placed on Club telephones.
15. Incoming telephone calls to members, spouses of members, and guests will be received, and the person to whom the call is directed will ordinarily be paged. The Club, however, assumes no responsibility for incoming telephone calls or messages which are inadvertently or otherwise not relayed to that person.
16. Members and spouses of members must sign their name and the member's membership number for all purchases made at the Club.
17. The Club must have the written consent of the member on file in the Club office before the children of a member will be permitted to sign for purchases made at the Club.
18. No member shall place or affix any sign, notice, advertisement, decoration or anything similar on any interior or exterior wall of the clubhouse. Members may place information on the locker room bulletin boards subject to the discretion of the general manager. Exceptions to prohibitions in this rule may be permitted during special events/tournaments, on approval of the general manager.
19. The Club is not responsible for the personal property of members, spouses of members, or guests that is lost, stolen or mislaid.
20. Golf clubs are not permitted inside the clubhouse except in the pro shop. Golf clubs are not to be stored in lockers.
21. Within the policies established by the Board of Directors, members may sponsor any function requiring the use of the Club facilities that is approved by the general manager, provided that it does not conflict with the Club's normal or specially scheduled activities. The member-sponsor shall be responsible to the Club for all Club charges for that function and for all damages suffered by the Club as a result of that function.
22. No subscriptions shall be solicited on the Club premises, and no article shall be exhibited for sale on the Club premises, nor shall any non-Club advertising or non-Club notices be permitted in the Club premises unless specifically authorized in

advance by the Board of Directors. Members shall not use the Club roster for private solicitations or mailings.

23. Good order and decorum must be observed in the clubhouse and on the Club premises at all times, by all members, their families and their guests. Profanity, loud or abusive language is prohibited. Aggressive physical behavior, unwanted physical contact or acts of direct intimidation, whether verbal, physical or written, are prohibited. Directors of the Club, the general manager, the head or assistant golf professional, or any Club manager or more senior staff members on duty at the time, shall have the authority to suppress disorderly conduct, and to immediately terminate games or other activities which they consider not in the best interest of the Club, and may demand that the individual(s) involved in such conduct immediately leave the premises. All incidents of disorderly conduct shall be reported promptly to the general manager who shall investigate and report the incident to the Board in accordance with the Club's Rules and Bylaws.
24. All complaints, suggestions or recommendations pertaining to the clubhouse and its operations, including the kitchen, bar, locker rooms, business office or other clubhouse facility, shall be made in writing and shall be directed to the general manager.
25. No employee of the Club and no employee of the golf professional shall be permitted to play cards, dice, gamble or consume alcohol while on Club property.
26. Members or spouses of members making reservations for social events may be charged a late cancellation fee if cancellation is not received within 72 hours of the event.
27. Smoking is not permitted in the clubhouse.
28. Cell phone use is prohibited in the clubhouse and discouraged elsewhere on the premises, except in emergencies or other appropriate circumstances. All cell phones must be silenced for both phone calls and text notifications while in the clubhouse. Talking discreetly on a cell phone in an outside area so as not to disturb others, and silent use of a cell phone in the form of texting or messaging is allowed.

## **§ 8 DRESS CODE**

North Ridge Country Club is an exclusive, private country club which adheres to a relaxed and informal country club casual dress code. Tasteful and appropriate attire is expected at all times. While tastes and styles may vary greatly, members and guests are expected to use common sense in not wearing attire that is likely to be offensive to some members. "Appropriate attire" is the best description, and the Club will diligently enforce a dress code based on appropriate attire.

Members are asked to not only willingly comply with the dress code, but to make family members and guests aware of the dress code and ensure that they comply. The dress code will be administered by the pro shop staff, the service managers, bartenders and the house committee chair, under the guidance of the general manager. Special events may have specific appropriate attire guidelines which will typically be referenced in member communication materials and on the official website of the Club.

## **THE GOLF COURSE AND ALL GOLF PRACTICE AREAS**

### **APPROPRIATE:**

**For all:** Proper golf attire that conforms with industry standards\* is required on the golf course and golf practice areas at all times.

**For men:** Shirts that are collared, mock/full turtleneck or mock neck, and tucked in at all times. Shorts must be of appropriate length.

**For women:** Dresses, shorts, skirts, slacks, capris, and golf tops that conform with

industry standards\*.

**NOT APPROPRIATE:**

**For all:** Denim of any color is not allowed on the golf course or practice facilities. Short shorts, cut-offs, tank tops, T shirts, gym attire, hooded fleece sweatshirts/sweatpants are not allowed. All hats are to be worn with the bill facing forward. Hats worn backwards are not allowed.

**For women:** Tops with spaghetti straps or open back and halter tops are not allowed.

\*Industry Standards: as determined by the product lines sold by leading golf apparel companies and the pro shop or permitted for players on the professional golf tours.

## **CLUBHOUSE**

**APPROPRIATE:**

**For all:** Golf course attire as described above. Country club casual attire. Denim (must be tasteful and in good repair, must have no rips, tatters, frays or holes and must not be worn sagging) is allowed in all areas of the clubhouse, with the following exceptions: (a) in the dining room if seated after 5:00 pm on Saturday and Sunday evenings; (b) if otherwise noted on “special event” or holiday notifications as predetermined by the general manager and clearly stated prior to the event.

**NOT APPROPRIATE:**

**For men:** Athletic or running shorts, sweatpants/sweatshirts, cut-off shorts, T shirts of any kind, tank tops. Men are to remove their hats while seated in the grill, dining room or ballroom. Hats may be worn in the pro shop, locker rooms, card rooms, snack bar or when passing through the clubhouse.

**For women:** Athletic or running shorts, sweat pants/sweatshirts, cut-off shorts, T shirts of any kind, tank tops, bare midriff tops, tube tops (shirt with no sleeves and shoulders or strapless and bare midriff), backless dresses or tops, micro skirts or shorts (shorts that expose the upper thighs or lower portion of the buttocks). No hats of any kind are allowed in the dining room or ballroom, unless part of a Club sanctioned golf event/tournament.

## **FITNESS CENTER/LOCKER ROOMS/PICKLEBALL COURTS**

**APPROPRIATE:** Fitness attire, activewear, tennis attire is permitted. Members and guests with fitness attire, etc., are permitted to use the snack bar, locker rooms and rest rooms near the snack bar. Gym/fitness attire is not allowed in the clubhouse. Tennis attire is permitted provided it meets the general clubhouse guidelines mentioned above. Members and guests are permitted to use the locker rooms to change into and out of active wear/fitness attire. Court shoes are required on pickleball courts.

## **SPECIAL EVENTS AND CIRCUMSTANCES**

Exceptions to the Dress Code may be made for special “theme” parties and events. These exceptions will be predetermined by the general manager and clearly stated prior to the event.

Exceptions will be made for children under the age of four.

Club management will be responsible for informing staff of the Club’s dress code. Members observing an infraction to the dress code are requested to inform Club



management. It is the responsibility of the Club's management/staff to approach members in violation of the dress code (or members whose guests are in violation), inform them of the infraction and request that it be remedied. Repeat violations will be reported to the Board of Directors for possible disciplinary action.

### § 9 GOLF COURSE PLAY

1. As used herein, the phrase "golf course" will include all of the following: the tees, greens, fairways, rough, and all practice areas, including the practice hole, driving range, performance center, practice putting green, practice bunkers and chipping green and surrounds.
2. The golf course is closed on Mondays for maintenance except when (a) Monday falls on a holiday, and in that event the golf course will be open on that Monday, and it will be closed on the following Tuesday; or (b) when a special Monday tournament has been scheduled and approved by the Board of Directors. However, when the golf course is closed on Monday play is allowed on the course after 2:00 pm (see charts on pages 18 and 19), but guests and social members are not allowed. Notwithstanding the foregoing, the course may be closed to play on Mondays at the discretion of the course superintendent, general manager or head golf professional. Members are encouraged to check the status of Monday play and current conditions on the official website of the Club by accessing the pro shop home page on *ForeTees*.
3. Tuesday Play: Except in those instances where the preceding Monday falls on a holiday, the golf course will be open on Tuesday to all golfing members and their spouses, their children and guests. However, the members of the North Ridge Niners and their guests shall have priority on either the first or tenth tee from 7:30 am to 9:00 am during Daylight Savings Time and from 8:30 am to 10:00 am during Pacific Standard Time.
4. Wednesday Play: The golf course is open to proprietary members and young adult members. Spouses and non-Proprietary members may play after 1:30 pm during Pacific Standard Time and after 2:30 pm during Daylight Savings Time. Please refer to § 14 Guest Rules for any guest restrictions that apply. The driving range, practice hole, and putting greens shall be open to all non-proprietary members and spouses of members after 12:30 pm during Pacific Standard Time and after 1:30 pm during Daylight Savings Time. Children of members may have access to the practice facilities beginning at 2:00 pm.
5. Thursday Play: Members of the NRWGC shall have priority on the first tee, practice hole, chipping area and upper putting green from 8:00 am until 11:00 am. Before 7:30 am and after 11:00 am the golf course is open to all golfing members and their spouses, their children and guests; however, if an organized board approved event is scheduled, access to tee times will vary. Non NRWGC golfers with tee times starting at 11:00 am may have access to practice facilities one hour prior to their tee time.
6. Friday Play: The golf course is open to all golfing members, their spouses, their children and their guests. Please refer to § 14 Guest Rules for any guest restrictions that apply. In order to make efficient use of Friday tee times the following is current Board approved policy:
  - (a) The pro shop will remove "X's" from the Friday tee sheet at 5:00 pm the Wednesday prior. Players are encouraged to replace "X's" with the names of committed players prior to the 5:00 pm Wednesday deadline.
  - (b) At the discretion of the pro shop, singles and/or twosomes may be moved and paired with another group, and their tee time moved slightly earlier or later than their original tee sheet time. Members are encouraged to identify whether they would prefer an earlier or later time - if moved - when signing up for a tee time. The pro shop will make changes and attempt to contact affected members regarding the changes.
7. Saturday Play: The golf course is open to proprietary members and young adult

members until 11:00 am. At the discretion of the pro shop, beginning at 10:00 am on Saturday the pro shop may accept reservations and assign tee times for that day between 10:00 am and 11:00 am to spouses of proprietary members and non-proprietary members with golfing privileges on a walk-in first come, first served basis. After 11:00 am the golf course is open to all golfing members and their spouses, their children and guests. Non-proprietary members and spouses with tee times starting at 11:00 am may have access to practice facilities one hour prior to their time.

8. Sunday and Holiday Play: The golf course is open to proprietary members and young adult members. Guests may play before 7:40 am and from 9:00 am to 9:50 am. At the discretion of the pro shop, beginning at 9:30 am on Sunday and holidays the pro shop may accept reservations and assign tee times for that day between 9:30 am and 10:00 am to spouses of proprietary members and non-proprietary members with golfing privileges on a walk-in first come, first served basis. After 10:00 am, the golf course is open to all golfing members, their spouses, their children and guests. Non-proprietary members and spouses with tee times starting at 11:00 am may have access to practice facilities one hour prior to their time.
9. On Saturdays, Sundays and holidays with an afternoon shotgun tournament, spouses and significant others (but not other guests) are permitted in the morning shotgun play.
10. The above set-forth rules apply generally, but in any instance where a specific tournament or other event authorized by the Board of Directors conflicts with those rules, those rules shall be deemed to be superseded.
11. Early Morning Play: To allow sufficient time for proper set up of the course each day, golfers who tee off prior to 6:30 am must yield to the maintenance crew and advance a minimum of two holes ahead of any maintenance staff on any hole before teeing off.
12. Children, as previously defined in these rules, may play on Monday after 2:00 pm, all day Tuesday, on Thursday after 11:00 am, all day Friday, on Saturday after 11:00 am and on Sunday or a holiday after 10:00 am. They may not play on Wednesday. Children 12 years old or younger must be accompanied by an adult with golfing privileges. Children may use the practice facilities on the days and times specified in the Practice Schedule Chart.
13. Grandchildren of members with golfing privileges may play after 2:00 pm on Mondays, and after 1:00 pm on Tuesday and Thursday (no green fee). A one-half green fee is granted to grandchildren on Tuesday before 1:00 pm, Thursday before 1:00 pm, Friday after 2:00 pm, and Saturday and Sunday after 1:00 pm. Grandchildren must be under the age of 18, must always be accompanied by a grandparent, must be knowledgeable about golf and etiquette, and they must be approved by the head golf professional. Grandchildren may use the practice facilities on the days and at the times specified in the Practice Schedule Chart on a space available basis and subject to approval by the pro shop. Members have priority on the driving range. If members are waiting to hit balls on the driving range, grandchildren must give up their spot on the range until another spot becomes available.
14. Except on Mondays, all players must register with the professional on duty in the pro shop before going on the golf course.
15. On the day of use, but not before, a reservation to use the practice hole or the performance center shall be made with the pro shop or online. No practice is allowed on the golf course proper at any time.
16. The golf course is for golf only and other games are not permitted on the golf course.
17. Walking for recreation is permitted Tuesday through Sunday before 8:00 am and one hour before sunset and Mondays before 2:00 pm, if no play is scheduled. Walkers are

- not permitted on holes that have golfers present.
18. Each player must have a set of clubs.
  19. Only licensed drivers 18 years of age and older are permitted to operate a golf cart or golf-board on the golf course. No more than two players shall ride in a golf cart, and no more than two golf bags shall be carried on any golf cart.
  20. Complaints, suggestions or recommendations concerning play on the golf course or the operation of the golf course shall be made in writing and shall be directed to the head golf professional or the general manager.
  21. Excluding civic affairs and charitable events, outside golf tournaments will be limited. Members sponsoring more than 4 players must have the approval of the pro shop and/or general manager. Members sponsoring more than 16 players must have the approval of the Board of Directors.
  22. Driving range balls are complimentary for all members. Guests are also allowed to use complimentary balls on the driving range only prior to playing golf.
  23. Social Member Play: Social member golfing privileges are set by the Board of Directors and are subject to termination or modification from time to time at the sole discretion of the Board. It is the current Club policy that social members may play once a month as the guest of a member and must pay a green fee. Certain social members who joined the Club and were approved as members at, or prior to, the August 15, 2019 meeting of the Board of Directors may have limited golfing privileges. For these social members with limited golfing privileges play is limited to three (3) rounds of golf per month, only on Tuesday through Thursday and from 2:00 pm or after on Friday. These certain social members may also play once a month as the guest of a member and may invite guests to play on the day he or she plays. The member and guest(s) may use the practice facilities only at the time of play and must pay a green fee.
  24. Club issued assistance flags will be provided only to those individuals who possess a state issued disabled parking permit. The NRCC Flag Permit Agreement must be completed, signed and submitted to the head golf professional, along with a copy of the state issued disabled parking permit. Only NRCC issued flags will be recognized. Assistance flags will not allow members to use carts on the course when carts are otherwise restricted to cart paths (inclement weather restriction). Violations of the Flag Permit Agreement will result in loss of assistance flag privileges.

### **§ 10 LOCAL RULES AND ETIQUETTE**

1. **USGA RULES:** USGA rules shall govern all play on the golf course except for those local rules that are noted below, printed on the scorecard, and the rules that may be applicable for any day of play or tournament and that are posted on the notice board at the pro shop or printed on a tournament notice.
2. **OUT OF BOUNDS:** Defined by chain link fence surrounding the course in addition to the white boundary stakes and curbing around entrance road parking lot. A ball coming to rest on or beyond the entrance road or parking lot is out of bounds, even if it comes to rest on another part of the course that is in bounds for other holes.
3. **LOST BALLS:** When a group of players have been searching for a lost ball for three minutes without success, the search shall be discontinued and play resumed, or the group of players behind shall be permitted to play through.
4. **OUT OF BOUNDS/LOST BALL LOCAL RULE:** For a penalty of two strokes, the player may choose to proceed under the alternative to stroke and distance when his or her ball is lost or out of bounds. This option is not available if a provisional ball has been played. (Local Rule E-5)
5. **IMMOVABLE OBSTRUCTIONS NEAR PUTTING GREEN:** When a ball is in the general area, the player may take relief if an immovable obstruction (sprinkler head) is: on the line of play, within two club-lengths of the putting green, and within two

- club-lengths of the ball. (Local Rule F-5)
5. FLOWER BEDS: Flower Beds are no play zones that are to be treated as abnormal course conditions. Free relief must be taken from interference by the no play zone. (USGA Rule 16.1b)
  6. PACE OF PLAY: Groups teeing off prior to 8:30 am are expected to play in no more than 4 hours and 5 minutes. Groups teeing off after 8:30 am are expected to play in no more than 4 hours and 15 minutes. Allow faster groups to play through and take necessary steps to keep up with the group in front of you.
  7. FIVESOMES: Fivesomes are permitted under the following circumstances:
    - (a) One to five players of the fivesome may walk, as long as the fivesome adheres to the NRCC pace of play guidelines.
    - (b) If the fivesome is not able to maintain an acceptable pace of play or are deemed to be holding up other groups, carts will be mandated for the entire group, at each player's expense.
    - (c) Fivesomes must waive faster players through.
    - (d) If a particular group has historically been unable to meet pace of play guidelines, they may be required to take carts for the entire round.

### **§ 11 NORTH RIDGE WOMEN'S GOLF CLUBS**

1. The North Ridge Niners Golf Club is open to all women proprietary members, wives of proprietary members and non-proprietary golf members. The Club is governed by a constitution and USGA rules of golf. The yearly dues include membership in the Women's Nine Hole Golf Association as well as in the North Ridge Niners Golf Club.
2. North Ridge Niners handicapping is done by the automated handicap system of the Northern California Golf Association (NCGA). Women should turn in five medal scores for a provisional handicap and twenty for a permanent handicap.
3. North Ridge Women's 18-Hole Golf Club is open to all women proprietary members, the wives of proprietary members and non-proprietary golf members. The club is governed by a constitution and the USGA rules of golf for women. An index of 36 or less is required to join. Yearly dues are payable December 1st.
4. To secure an 18-hole handicap, women should place at least five attested score cards in the box in the ladies' locker room. Women are on the automated handicap system of the Northern California Golf Association (NCGA) and it is necessary to join the NCGA to maintain a handicap. Dues are billed each year for handicapping. It is not necessary to join either women's golf group to maintain a handicap.

### **§ 12 STARTING TIMES**

1. Beginning one week in advance, reservations may be made after 7:00 am: (1) in person at the pro shop; (2) by calling the pro shop; or (3) by using the online reservation system. Reservations for tee times may be made for the following days and times:

Tuesday	All Day
Wednesday	All Day
Thursday	Before 7:30 am and after 11:00 am, or if an organized board approved tournament is in progress, after the tournament has cleared the tee and the course is available.
Friday	All Day
Saturday	Starting at 11:00 am and after
Sunday	Before 10:00 am and at 2:00 pm or after (Between 10:00 am and 2:00 pm see rule #2 below)
Holiday	All Day

\*Note: The above rules apply generally, but in any instance where a specific tournament

or other event approved by the Board of Directors conflicts with those rules, those rules shall be deemed to be superseded.

2. On Sundays from 10:00 am to 2:00 pm, starting time reservations will be determined under the following procedure:
  - (a) Requests will be accepted at the pro shop, in person, by phone or online beginning one week prior to the day of play until noon on Thursday.
  - (b) Requests must identify the names of all players and the preferred starting time.
  - (c) A drawing will be held at or before 3:00 pm Thursday. Foursomes will be given preferred starting times in the order drawn. If the specific time requested has already been taken by another group, the next closest available time will be assigned.
  - (d) Duplicative requests will negate all requests and starting times for those groups.
  - (e) Twosomes can also sign up for the draw and another twosome may be put with them as the names come up in the draw.
  - (f) Every fourth starting time after the Sunday initial 10:00 am starting time will be left open for use on a first come, first served basis on the day of play. (One member of the foursome must be present in the pro shop to obtain these times.) Times not requested will also be assigned on a first come, first served basis.
3. All morning shotgun tournaments shall commence at 8:00 am with the exception of those tournaments specifically granted other times by the Board of Directors.

### § 13 GREEN AND GOLF CART FEES

1. The Board of Directors will set the fees for the following:
  - (a) Green fees for a guest who plays with a member for eighteen or nine holes.
  - (b) Green fees for a guest who does not play with a member (includes a mandatory club power cart).
  - (c) Cart or golf-board fees per person for eighteen holes and per person for nine holes.
  - (d) Cart fees for member's privately-owned carts.
  - (e) Green fees per person for outside tournaments. The fee includes a club power cart and use of the driving range. Outside tournaments must have prior approval of the Board of Directors.

Note: Green and Cart fees will be posted on *ForeTees*.

### § 14 GUEST RULES

1. No member shall be permitted to have the same person as a resident guest\* for golf on more than one occasion per month other than the member's adult children\*\*. No resident guest shall be permitted to play as a guest more than once a month. This limitation shall not apply to a non-resident guest\*, or a person who is a member of a Board approved private club.  
\*Resident Guest is defined as a person who lives within 50 miles of North Ridge Country Club. Non-resident Guest is defined as a person who lives more than 50 miles from NRCC.  
\*\*Adult children of members may play up to 2 times per month; green fees will apply.
2. Guests playing with a member are not permitted to tee off at the following times:

<b>Monday</b>	Guests are not permitted
<b>Tuesday</b>	No restriction.
<b>Wednesday</b>	No restriction.
<b>Thursday</b>	Guests not permitted from 7:30 am to 11:00 am. No restrictions for guests of North Ridge Women's Golf Club.
<b>Friday</b>	No restriction.
<b>Saturday</b>	Guests are not permitted before 11:00 am

**Sunday** Guests are not permitted between 7:40 am and 8:50 am

**Holiday** Guests are not permitted between 7:40 am and 8:50 am

Note: Guests are not permitted to play in Saturday, Sunday or Holiday non-tournament shotguns, when there is a corresponding morning or afternoon tournament.

3. Guests playing without a member:
  - (a) Scheduling is at the discretion of the pro shop and subject to North Ridge member events.
  - (b) Limited to eight players (two foursomes).
  - (c) Guests must be from another country club or sponsored by a North Ridge member.
  - (d) All players must check in with the pro shop and pay green fees.
  - (e) Hours of play for those guests not playing with a member of North Ridge:
    - Tuesday:** One foursome between 11:00 am and 12:00 noon or two foursomes after 1:00 pm
    - Thursday:** Two foursomes after 1:00 pm
    - Friday:** One foursome between 8:00 am and 10:15 am or two foursomes after 1:00 pm
    - Saturday:** One foursome between 11:00 am and 12:00 noon or two foursomes after 1:30 pm
4. Non-proprietary members, or spouses of proprietary or non-proprietary members who play as guests on Wednesday, or on Sunday before 10:00 am, must pay a full guest fee.
5. A proprietary member, or a non-proprietary member with golfing privileges, may invite a guest with the waiver of green fees to play as their golfing partner in three mixed holiday tournaments and twilight golf.

### § 15 HANDICAPS

1. The Club shall have a handicap committee which is under the direction of the golf activities committee. All players are required to have an established or temporary handicap to compete in any Club tournament.
2. In order to establish and maintain a handicap, all golfers must join the Northern California Golf Association (NCGA). The automated handicap system of the NCGA is used to compute handicaps for all North Ridge golfers regardless of gender, age or group affiliation. Yearly dues are billed to the golfer's account.
3. Temporary handicaps may be determined by the head professional for those who do not have an established handicap.
4. Each player is responsible for seeing that his or her adjusted gross score is posted for every round of golf played at home or away, including all tournaments. Scores must be posted before midnight on the date the round was played. The maximum score a player can post is a net double bogey. Please ask your pro shop staff if you have any questions regarding the posting and score adjustment procedure.
5. The Northern California Golf Association "pen system" is used by the handicap committee. Pursuant to the "pen system," if no score is posted for a round, a penalty can result.
6. The handicap committee has the authority at any time to adjust, either upward or downward, the established or temporary handicap of any member when, in the handicap committee's sole discretion, such an adjustment appears to be warranted.
7. In all Club tournaments, including those in which guests are permitted to play, the handicap committee is responsible for designating the handicaps that are used. The committee has authority to adjust handicaps of members and participating guests. Unless the handicap committee authorizes an exception, the handicap system designated by the Northern California Golf Association shall be used.

8. Children of members may obtain an established handicap by joining the NCGA. In the absence of such handicaps, the director of the junior golf program may assign a temporary handicap for use in any junior tournament.

### **§ 16 COURSE CARE GUIDELINES**

As members of North Ridge Country Club, we are all stewards of our greatest asset – the golf course. At North Ridge it is our expectation that all members/family members be familiar with and practice the following course care guidelines. Members are asked to inform their guests about the guidelines and proper course care techniques. Finally, it is expected that all members stay up to date on new course care guidelines by way of the club website, course care videos, emails and publications.

- Ball marks on greens – Players shall search for and repair their own ball mark, plus one other while on the green.
- Power carts and golf-boards - Shall always remain on the cart paths around tees and greens. Due to weather conditions, power carts and golf-boards may be restricted to cart paths only.
- Entry Exit Stakes - Power carts and golf-boards shall enter course after the entry stake and exit before the exit stake. This is the only exit point, do not jump curbs for more direct exit.
- Push carts and motorized push carts – Keep off all teeing grounds and off of greens. No push or motorized push carts shall go between bunker and green.
- Tee maintenance – All broken tees should be removed from tee top and discarded in the trash or by throwing into long grass off of tee.
- Divots – In fairways and the rough players should fill divots with sand or repair divots using an iron to chop the edges of the divot (refer to Course Care Video “Divot and Ball Mark Repair). Fill sand in divots should be leveled below turf level so mower blades are not dulled. Players must make every effort to repair any divot or ball mark discovered during the round, even if the player did not make it.
- Bunkers - Before leaving any bunker, carefully rake it and leave the rake inside the bunker perpendicular to the edge of the bunker.

### **§ 17 HOLE-IN-ONE INSURANCE**

1. North Ridge Country Club maintains a hole-in-one insurance program. Participation is mandatory for all proprietary, young adult and non-proprietary golfing members. For each hole-in-one scored, \$1.50 will be debited to the account of all individuals mentioned above in accordance with the following rules:
  - (a) A hole-in-one must be scored by a proprietary, young adult, non-proprietary member or spouse of such member.
  - (b) A hole-in-one must be witnessed and then attested to by the pro shop.
  - (c) A hole-in-one must be scored during a complete 9 or 18-hole round of golf on a regulation course.
  - (d) A hole-in-one scored during a sanctioned 9-hole golf tournament shall satisfy the requirements of this section.
2. Procedure for dispensing of insurance:
  - (a) The player making the hole-in-one will notify the pro shop of the accomplishment and give the necessary information. Away from home holes-in-one must be reported to North Ridge Country Club pro shop with score card.
  - (b) 95% of the insurance pool will be utilized to offset the purchase of drinks either at North Ridge Country Club or at a club where hole-in-one is scored. 5% will

be utilized to purchase a commemorative NRCC pin flag for the player making the hole-in-one. Proof of drinks purchased at “away-from-home” club must be presented to North Ridge Country Club office. If the amount is less than the amount of the pool, the balance must be spent at North Ridge.

3. Procedure for North Ridge Country Club bar:
  - (a) The bar will begin to dispense free hole-in-one drinks when directed to do so by the player making the hole-in-one. The player making the hole-in-one may notify the bar by calling in from the course, telling the bartender or pro shop, or may wait until finishing the round.
  - (b) The bar will dispense free drinks to any and all members, spouses and guests until the pool is depleted. There is a limit of \$12.00 per drink or glass of wine and there are no doubles. Limit of one drink per person, except for the person making the hole-in-one.
  - (c) The bartenders will keep records of hole-in-one drinks served and will continue to serve drinks until at least 100% of the pool is used. If 100% of the pool is not used on the day of the hole-in-one, the person making the hole-in-one shall designate another day for its completion.

### **§ 18 TOURNAMENT PLAY**

1. Each Club tournament will publish a set of rules to be followed for that tournament. These rules will be exceptions to USGA rule book due to local conditions.
2. Club scheduled tournaments will take priority on the tee times over open play and non-tournament golfers will not be permitted to interfere with the tournament unless the committee approves their play.
3. Golfers signing up for tournaments will be responsible for contacting the pro shop to ascertain their starting times and checking in fifteen minutes prior to starting time.
4. Tournament players will be responsible for contacting the tournament committee on any changes that affect their ability to meet their scheduled tee time.
5. Tournament score cards will be used for tournament play if provided. Score cards must be turned in promptly after completion of the last hole.
6. Players will not proceed to designated tees on shotgun starts until notified to do so.
7. Score cards must be signed and attested.
8. Any infraction of golf rules must be declared immediately to opponent or fellow player.
9. Players must sign up for tournaments no later than 48 hours before the tournament unless stipulated otherwise by the tournament committee.
10. Golfers signing up for tournaments may be charged a late cancellation fee if cancellation is not received within 72 hours of the event. This rule does not apply to tournaments, such as the Ridge Runner, that carry their own cancellation policies/penalties.

### **§ 19 PRIVATELY-OWNED GOLF CARTS AND GOLF-BOARDS**

1. Permission to operate a privately-owned golf cart or golf-board on Club property must be obtained from the general manager of the Club subject to the conditions set forth below. The Board of Directors shall determine the yearly fee which is payable in advance and not refundable. An annual decal issued by the office shall be displayed on the cart or board evidencing payment of the fee.
2. Until such permission is obtained, no member shall operate a privately-owned golf cart or golf-board on the Club property.
3. Any member desiring to operate a privately-owned golf cart or golf-board on Club property shall apply in writing to the general manager for permission to do so and shall state in that written request the MAKE, TYPE and COLOR scheme of the golf cart or golf-board desired to be operated on club property. While uniform colors are



not required, all privately-owned golf carts or golf-boards shall have a color scheme and/or appearance which is in good taste and not offensive. If the general manager informs a member that a privately-owned golf cart or golf-board does not conform to these standards, the member shall correct the appearance of the golf cart or golf-board.

4. If the general manager of the Club gives permission to operate the privately-owned golf cart or golf-board on Club property, the member will be so notified in writing. If the general manager does not give permission to operate the privately-owned golf cart or golf-board on Club property, the member will be so notified in writing and the reason or reasons for the general manager's refusal to give permission will be stated.
5. The general manager's permission to operate a privately-owned golf cart or golf-board on Club property is continually conditioned on the member at all times carrying liability insurance in the minimum amount of \$250,000 covering the member for claims for damages resulting from the operation and use of the privately-owned golf cart or golf-board. A copy of the current insurance policy or a certificate of insurance which evidences such insurance coverage shall be on file in the Club office at all times. The failure of a member to fully comply with the provisions of this paragraph automatically results in the immediate revocation of the general manager's permission to use the privately-owned golf cart or golf-board on Club property.
6. Privately-owned golf carts and golf-boards operated on Club premises shall at all times be subject to inspection by the North Ridge cart mechanic so as to ensure that they are mechanically safe and properly maintained. Permission to operate a privately-owned golf cart or golf-board on Club premises is continually conditioned on it passing such inspection. Members are not allowed to disconnect or disengage any safety feature installed on the private carts or boards.
7. The granting by the general manager of permission to use a privately-owned golf cart or golf-board on Club property and the general manager's permission to operate a privately-owned golf cart or golf-board on Club property may be revoked at any time at the sole discretion of the general manager.
8. Only members and their spouses shall be permitted to operate the privately-owned golf cart or golf-board on Club property, except as provided in this paragraph. Each cart or board may only be used by that member or that member's spouse; however, it is permissible for another person to operate the golf cart or golf-board as long as that person is golfing in the same foursome as the member who owns the golf cart or board. A member's son or daughter may be permitted to operate the member's privately-owned golf cart or golf-board on Club property under the following conditions:
  - (a) The member's son or daughter must be at least 18 years of age and have a valid driver's license.
  - (b) The son or daughter must fall under the guidelines that allow for golfing privileges at the Club. Children must be under the age of 21 or registered as full-time students in an accredited college up to the age of 26.
9. Privately-owned carts and golf-boards shall not be stored on Club property, and cart or board trailers shall not be parked on Club property.
10. The Club assumes no responsibility for the maintenance or repair of any privately-owned golf cart or golf-board, and the member is solely responsible for keeping the privately-owned golf cart or golf-board in a safe operating condition.
11. On each occasion where the privately-owned golf cart or golf-board is to be used on the golf course, the member or his or her spouse shall so advise the

professional on duty in the pro shop at the time that member or spouse registers with the professional as required by § 9 (Rule 14) Golf Course Play.

**§ 20 CONTINUING JURISDICTION AND AUTHORITY OF  
THE BOARD OF DIRECTORS**

The Board of Directors has authority to amend or eliminate any of the above set-forth rules and to adopt new and additional rules. The Board also has authority to adopt rules or regulations to deal with specific problems or abuses relating to the use of the golf course, the clubhouse and other Club facilities.



<b>PLAY SCHEDULE</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>
<b>Proprietary</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	No Restrictions
<b>Prop Spouse / NP Golf</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Single Twilight Golf</b>	After 2PM	After 2PM	After 1:30PM PST / 2:30PM PDT
<b>Family Twilight Golf</b>	After 2PM	After 2PM	After 1:30PM PST / 2:30PM PDT
<b>Single Young Adult (-30)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Young Adult Family (-30)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Single Young Adult (-35)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	No Restrictions
<b>Young Adult Family (-35)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Single Young Adult (-40)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	No Restrictions
<b>Young Adult Family (-40)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Legend Plus</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	No Restrictions
<b>Legend</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Masters (+75)</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	After 1:30PM PST / 2:30PM PDT
<b>Grandfathered Social Golf Privileges</b>	No Access	No Restrictions <i>*Niners Tee Times</i>	No Restrictions
<b>Guests</b> <i>*TL/YA Same As Access Hrs</i>	No Access	See ForeTees <i>*Niners Tee Times</i>	See ForeTees
<b>Children of Proprietary</b>	After 2PM	No Restrictions <i>*Niners Tee Times</i>	No Access
<b>Grandchildren with Grandparent</b>	After 2PM	After 1PM	No Access

<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
No Restrictions <i>*NRWGC Tee Times</i>	No Restrictions	No Restrictions	No Restrictions
No Restrictions <i>*NRWGC Tee Times</i>	No Restrictions	After 11AM	After 10AM
After 2PM PST/ PDT	After 3PM PST / 4PM PDT	After 3PM PST / 4PM PDT	After 3PM PST / 4PM PDT
After 2PM PST/ PDT	After 3PM PST / 4PM PDT	After 3PM PST / 4PM PDT	After 3PM PST / 4PM PDT
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 11AM	After 10AM
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 11AM	After 10AM
No Restrictions <i>*NRWGC Tee Times</i>	No Restrictions	No Restrictions	No Restrictions
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 11AM	After 10AM
No Restrictions <i>*NRWGC Tee Times</i>	No Restrictions	No Restrictions	No Restrictions
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 11AM	After 10AM
No Restrictions <i>*NRWGC Tee Times</i>	No Restrictions	No Restrictions	No Restrictions
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 2PM	After 2PM
No Restrictions <i>*NRWGC Tee Times</i>	After 2PM	After 2PM	After 2PM
No Access 7:30AM-11:00AM	After 2PM and with Pro Shop discretion	No Access	No Access
See ForeTees <i>*NRWGC Tee Times</i>	See ForeTees	See ForeTees	See ForeTees
After 11AM <i>*NRWGC Tee Times</i>	No Restrictions	After 11AM	After 10AM
After 1PM	No Access	No Access	No Access

<b><i>PRACTICE TIMES</i></b>	<b><i>Monday</i></b>	<b><i>Tuesday</i></b>	<b><i>Wednesday</i></b>
<b>Proprietary</b>	After 2PM	No Restrictions	No Restrictions
<b>Prop Spouse / NP Golf</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Single Twilight Golf</b>	After 2PM	After 1PM	After 12:30PM PST / 1:30PM PDT
<b>Family Twilight Golf</b>	After 2PM	After 1PM	After 12:30PM PST / 1:30PM PDT
<b>Single Young Adult (-30)</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Young Adult Family (-30)</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Single Young Adult (-35)</b>	After 2PM	No Restrictions	No Restrictions
<b>Young Adult Family (-35)</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Single Young Adult (-40)</b>	After 2PM	No Restrictions	No Restrictions
<b>Young Adult Family (-40)</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Legend Plus</b>	After 2PM	No Restrictions	No Restrictions
<b>Legend</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Masters ( +75)</b>	After 2PM	No Restrictions	After 12:30PM PST / 1:30PM PDT
<b>Social Practice Option</b>	No Access	No Restriction	After 2PM
<b>Guests / Grandfathered Social Golf Privileges</b>	No Access	Prior to Play	Prior to Play
<b>Children of Proprietary</b>	After 2PM	No Restrictions	No Access
<b>Grandchildren with Grandparent</b>	After 2PM	After 12PM	No Access

<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
No Restrictions	No Restrictions	No Restrictions	No Restrictions
No Restrictions	No Restrictions	After 10AM	After 9AM
After 1PM	After 2PM PST / 3PM PDT	After 2PM PST / 3PM PDT	After 2PM PST / 3PM PDT
After 1PM	After 2PM PST / 3PM PDT	After 2PM PST / 3PM PDT	After 2PM PST / 3PM PDT
After 10AM	After 1PM	After 10AM	After 9AM
After 10AM	After 1PM	After 10AM	After 9AM
After 10AM	No Restrictions	No Restrictions	No Restrictions
After 10AM	After 1PM	After 10AM	After 9AM
After 10AM	No Restrictions	No Restrictions	No Restrictions
After 10AM	After 1PM	After 10AM	After 9AM
After 10AM	No Restrictions	No Restrictions	No Restrictions
After 10AM	After 1PM	After 1PM	After 1PM
After 10AM	After 1PM	After 1PM	After 1PM
After 11AM	After 1PM	After 1PM	After 1PM
Prior to Play	Prior to Play	Prior to Play	Prior to Play
After 10AM	No Restrictions	After 10AM	After 9AM
After 12PM	No Access	No Access	No Access



*"Come for the Golf, Stay for the Friendships"*  
NORTH RIDGE COUNTRY CLUB