

*November 2018*



# Rules

NORTH RIDGE



Country Club





## **§ 1 THE BOARD OF DIRECTORS**

North Ridge Country Club is governed by a nine-member Board of Directors who are elected for a three-year term arranged so that three new members are elected each year. The Bylaws of the Club provide that only proprietary members of the Club can be elected to the Board of Directors, and that only proprietary members of the Club can vote at Club elections. The Board of Directors of the Club generally meets on the third Thursday of each month. The meeting is held at the clubhouse, and it usually commences at 5:30 pm. All members of the Club are invited to attend the Board meetings.

## **§ 2 ANNUAL MEMBERSHIP MEETING**

The annual meeting of the Club membership is usually held on the second Tuesday of February of each year at the Club. The purpose of the annual meeting is to announce the results of the election of three new members to the Board of Directors and to hear a report by the Board on the Club's financial position and highlights of the past year's activities. All members of the Club are invited to attend this annual meeting.

## **§ 3 BYLAWS**

North Ridge Country Club is a non-profit corporation with published Bylaws. Copies of the Bylaws of the Club are available for review in the Club office by any proprietary or non-proprietary member.

## **§ 4 NORTH RIDGE COUNTRY CLUB MEMBERSHIP**

North Ridge Country Club has two classes of members, proprietary and non-proprietary. A proprietary member is the person whose name is on the stock certificate. These proprietary memberships cannot be transferred or assigned to another person, and they must be sold through the Club. Non-proprietary members currently consist of young adult members, surviving spouses (who have not remarried) who elected to accept a non-proprietary membership following the death of their spouses, and social members. These non-proprietary memberships are non-assignable.

There are also a limited number of "honorary" non-proprietary memberships. Those individuals are selected each year by the Board of Directors and they are extended golfing and clubhouse privileges for that year generally synonymous with those of a proprietary member. Honorary memberships may also be extended in a similar manner to individuals who are at least thirteen years of age and not more than 21 years of age or registered as a full-time student in an accredited college up to the age of 26. These "junior" honorary members are individuals with demonstrated golfing skills and who otherwise would not have the opportunity to play at North Ridge. Junior honorary members have the golf and driving range privileges of non-proprietary golfing members; they have no social, guest or charging privileges. An honorary or junior honorary member shall not be subject to paying dues. Honorary memberships may also be extended to professional golfers according to policies and conditions set forth by the Board of Directors and administered by the head pro.

Spouses of proprietary and non-proprietary members are not members. They belong to a member's family and are privileged to use the Club facilities, including the golf course, as permitted by the rules duly adopted by the Board of Directors. The same criteria apply to the children of proprietary and non-proprietary members who are under the age of 21 or registered as full-time students in an accredited college up to the age of 26. These

children are privileged to use the Club facilities, including the golf course, as permitted by the rules duly adopted by the Board of Directors.

### **§ 5 DELINQUENT ACCOUNTS**

Late payments for your monthly bill can lead to delinquency charges, suspensions or expulsion. A copy of the North Ridge delinquent account policy is available in the office.

A member may be expelled for failure to pay all dues and charges owed to the Club within ninety (90) days of becoming delinquent. [Bylaws, Section 12.01(5)]

Upon expulsion from the Club, the member and the member's family and/or significant other shall no longer be entitled to enjoy the privileges of the clubhouse and grounds of the Club.

It is the policy of the Club that termination of the privilege to use the Club upon expulsion, also terminates the right of the expelled member and the expelled member's family and/or significant other to use the Club as a guest of another member, or as family or significant other of another member. This policy applies to children of the expelled member who are under twenty-one (21) years of age at the time of the expulsion, and shall apply to those children until they reach the age of twenty-one (21).

This policy means that:

1. An expelled member who later becomes the spouse or significant other of another member, shall be denied the right to use the Club as a spouse or significant other of the other member.
2. The spouse, significant other, or child of an expelled member, who later becomes the spouse or child of another member, shall be denied the right to use the Club as a spouse or child of the other member. As to the child of an expelled member, this policy applies until that child reaches the age of twenty-one (21).
3. The spouse, significant other, or child of any expelled member shall not be allowed to be designated as a significant other of another member. As to the child of an expelled member, this policy applies until that child reaches the age of twenty-one (21).

The spouse or child of an expelled member may apply to the Board for a waiver of this policy so that spouse or child of the expelled member may enjoy the privileges of the Club as a guest, spouse, child, or significant other of another member. Waiver of this policy shall be at the sole discretion of the Board, and shall be under such conditions as determined by the Board.

A member or spouse of a member who has been expelled for non-payment of dues and charges, may apply for a waiver of this policy so that the member or spouse may enjoy the privileges of the Club as a guest, spouse, or significant other of another member. Waiver of this policy shall be at the sole discretion of the Board, and shall be under such conditions as determined by the Board, including the restitution to the Club of all financial losses incurred by the Club, including dues that accrued under that membership until the membership was resold.

## § 6 ACORN

A bi-monthly publication, the *ACORN*, is mailed regularly every two months to all members and provides a schedule of activities and general news of the Club.

The following *RULES* concerned with the use of the golf course and the other Club facilities have been adopted by the Board of Directors of North Ridge Country Club:

## § 7 CLUBHOUSE RULES

1. The clubhouse will be open to members, spouses of members, and guests at 6:30 am, except on Mondays when it will normally be closed. If Monday is a holiday, the clubhouse will be open, and it will be closed on the following Tuesday.
2. No children under the age of 15 are permitted to be in the bar/grill area unaccompanied by an adult and at no time are allowed to sit at the bar stools.
3. Children under the age of 15 are encouraged to use the dining room and snack bar for food and beverage service. In the event the dining room and snack bar are closed, children are permitted to use the stand up tables in the grill area.
4. Children under the age of 15 are not permitted in the clubhouse area or on the practice putting green after 8:00 pm unless accompanied by an adult.
5. Children under the age of 15 are not permitted in the locker rooms unless accompanied by an adult.
6. Children are not permitted to loiter in or around the clubhouse, including the practice putting green or pro-shop.
7. At night when there are no members left in the clubhouse, it may be closed at the discretion of the Club employee in charge.
8. Food service will normally be available only to members of the Club, spouses of members, their children, and guests. The schedule for food and bar service and snack bar hours will be posted in the clubhouse. The normal food service schedule will be superseded by special Club activities which conflict therewith. The dates of these special Club activities are published in the *ACORN*.
9. No one shall remove from the Club any property which belongs to the Club without approval of the general manager.
10. No employee of the Club shall be reprimanded by a member, spouse of member, or guest. Inattention to duty or any discourtesy by a Club employee should be reported to the general manager.
11. No member, spouse of member, or guest is permitted to send an employee out of the Club for any purpose, nor call upon any Club employee to perform any service that will conflict with that employee's assigned duties.
12. Animals, except for service or guide dogs, are not permitted in the clubhouse or on the Club property except in the parking area and then only on a leash or other restraining device.
13. Club members and spouses of members are privileged to invite guests to the Club and to Club activities except for those Club activities specifically designated for members only.
14. Members, spouses of members, their children, and guests are privileged to use Club telephones for personal calls, but no long distance phone calls shall be placed on Club telephones.
15. Incoming telephone calls to members, spouses of members, and guests will be received, and the person to whom the call is directed will ordinarily be paged. The Club, however, assumes no responsibility for incoming telephone calls or messages

- which are inadvertently or otherwise not relayed to that person.
16. Members and spouses of members must sign their name and the member's membership number for all purchases made at the Club.
  17. The Club must have the written consent of the member on file in the Club office before the children of a member will be permitted to sign for purchases made at the Club.
  18. No member shall place or affix any sign, notice, advertisement, decoration or anything similar on any interior or exterior wall of the clubhouse. Members may place information on the locker room bulletin boards subject to the discretion of the general manager.
  19. The Club is not responsible for the personal property of members, spouses of members, or guests which is lost, stolen or mislaid.
  20. Golf clubs are not permitted inside the clubhouse except in the pro-shop. Golf clubs are not to be stored in lockers.
  21. Within the policies established by the Board of Directors, members may sponsor any function requiring the use of the Club facilities which is approved by the general manager, provided that it does not conflict with the Club's normal or specially scheduled activities. The member-sponsor shall be responsible to the Club for all Club charges for that function and for all damages suffered by the Club as a result of that function.
  22. No subscriptions shall be solicited on the Club premises, and no article shall be exhibited for sale on the Club premises, nor shall any non-Club advertising or non-Club notices be permitted in the Club premises unless specifically authorized in advance by the Board of Directors. Members shall not use the Club roster for private solicitations or mailings.
  23. Good order and decorum must be observed in the clubhouse and on the Club premises at all times, by all members, their families and their guests. Profanity, loud or abusive language is prohibited. Aggressive physical behavior, unwanted physical contact or acts of direct intimidation, whether verbal, physical or written, are prohibited. Directors of the Club, the general manager, the head or assistant golf professional, or any Club manager or more senior staff members on duty at the time, shall have the authority to suppress disorderly conduct, and to immediately terminate games or other activities which they consider not in the best interest of the Club, and may demand that the individual(s) involved in such conduct immediately leave the premises. All incidents of disorderly conduct shall be reported to the general manager who shall investigate and report the incident to the Board in accordance with the Club's Rules and Bylaws.
  24. All complaints, suggestions or recommendations pertaining to the clubhouse and its operations, including the kitchen, bar and locker rooms, shall be made in writing and shall be directed to the general manager.
  25. No employee of the Club and no employee of the golf professional shall be permitted to play cards, dice, gamble or consume alcohol while on Club property.
  26. Members or spouses of members making reservations for social events may be charged a late cancellation fee if cancellation is not received within 72 hours of the event.
  27. Smoking is not permitted in the clubhouse.
  28. All cell phones must be silenced when in the clubhouse. Talking on a cell phone is prohibited. However, silent use of a cell phone such as checking messages and texting is allowed.

## § 8 DRESS CODE

The criteria set forth below will help to insure the dignity and respect appropriate for the traditions associated with the Club.

These criteria must be observed by members, spouses of members, all children and guests. It is important that members advise their guests of these criteria. The dress code will be administered by the pro-shop staff, the service managers, bartenders and the house committee chair, under the guidance of the general manager.

### All Areas:

#### 1. Attire not appropriate for men or women:

- (a) Athletic or running shorts not sold in golf retail outlets as golf attire
- (b) Sweat pants (fleece) and pants that gather at the cuff
- (c) Swim shorts or cut offs
- (d) T-shirts of any kind (no collar, casual, logoed, athletic type)
- (e) Tank tops (athletic type)
- (f) Spandex clothes (tight fitting, athletic, running or biking related)
- (g) Hats worn backwards - all hats to be worn with bill facing forward

#### 2. Attire not appropriate for men:

- (a) Shirt tail worn outside the pants or shorts on the course

#### 3. Attire not appropriate for women:

- (a) Bare midriff
- (b) Tube tops (Shirt with “no sleeves and shoulders” or “strapless” and bare midriff)
- (c) Micro shorts or skirts – Shorts or skirts usually less than 8 inches, exposing the upper thighs and or lower portion of the buttocks - all shorts or skirts worn by women must adhere to industry standards (see item 5 (c) following).

### Golf Course & Practice Facilities:

#### 4. Men's attire:

- (a) Denim or jeans of any type or color, including pants or shorts that resemble blue jeans, are not allowed.
- (b) Shirts must be tucked in at all times
- (c) All shirts are to be collared, turtleneck or mock turtleneck

#### 5. Women's attire:

- (a) Denim or jeans of any type or color, including pants or shorts that resemble blue jeans, are not allowed.
- (b) Women golfers are to wear proper golf attire which includes dresses, shorts, skirts, slacks, capris and golf tops. Sleeveless tops must have a collar.
- (c) Length of shorts and skirts shall follow industry standards (determined by the product lines sold by leading women's golf apparel companies).
- (d) Women golfers may not wear halter tops, spaghetti straps or open back tops.

### Clubhouse:

6. Men must have shirts tucked in unless the shirt is tailored and hemmed evenly along the bottom and is of a style that is designed to be worn outside the trousers.

7. Blue denim or jeans of any color may be worn by men and women in the grill, grill patio, dining room patio, card rooms, locker rooms and pro-shop. The denim must be in

good repair, must have no rips, tatters, frays or holes and must not be worn sagging. No blue denim or jeans of any type may be worn in the dining room.

8. Caps, hats and visors are not to be worn in the clubhouse by men. This restriction does not include the snack bar, pro-shop or locker room.

### **Special Events & Circumstances:**

9. Exceptions to the Dress Code may be made for special “theme” parties and events. These exceptions will be predetermined by the general manager and clearly stated prior to the event.

10. Exceptions will be allowed for children under the age of four.

At the direction of the Board, Club management, as outlined above, has been authorized to inform any members of a violation. Members and guests who arrive out of Dress Code compliance will be required to change into proper attire. If the member chooses not to abide by the warning, the incident will be reported to the general manager who will investigate and report to the House Committee, which may take additional measures as warranted. Repeat violations will be presented to the Board for possible disciplinary action.

## **§ 9 GOLF COURSE RULES**

1. As used herein, the phrase “golf course” will include all of the following: the tees, greens, fairways, rough, practice hole, driving range, practice putting green, practice bunkers and chipping green.
2. The golf course is closed on Mondays for maintenance except when (a) Monday falls on a holiday, and in that event the golf course will be open on that Monday, and it will be closed on the following Tuesday; or (b) when a special Monday tournament has been scheduled by the Board of Directors. However, when the golf course is closed on Monday, limited play is allowed on the course after 2:00 pm (see charts on pages 16 and 17), but guests and social members are not allowed.
3. Except in those instances where the preceding Monday falls on a holiday, the golf course will be open on Tuesday to all golfing members and their spouses, their children and guests. However, the members of the North Ridge Niners and their guests shall have priority on either the first or tenth tee from 7:30 am to 9:00 am during Daylight Saving Time and from 8:30 am to 10:00 am during Pacific Standard Time.
4. On Wednesday, the golf course is open to proprietary members and young adult members. Spouses and non-Proprietary members may play after 1:30 pm during Standard Time and after 2:30 pm during Daylight Saving Time. Please refer to § 13, Guest Rules for any guest restrictions that apply. The driving range, practice hole, and putting greens shall be open to all non-proprietary members and spouses of members after 12:30 pm during Standard Time and after 1:30 pm during Daylight Saving Time. Children of members may have access to the practice facilities beginning at 2:00 pm.
5. On Thursday, members of the NRWGC shall have priority on the first tee from 8:00 am until 11 am. Before 7:30 am and after 11 am the golf course is open to all golfing members and their spouses, their children and guests; however, if an organized board approved event is scheduled access to tee times will vary.
6. On Friday, the golf course is open to all golfing members, their spouses, their children and their guests. Please refer to § 13, Guest Rules for any guest restrictions that apply.

7. On Saturday, the golf course is open to proprietary members and young adult members until 11:00 am. The pro-shop, at the pro-shop's discretion, may, beginning at 10:00 am, accept reservations, on a walk-in, first come, first serve basis, from non-proprietary golfing members and spouses of proprietary golfing members for tee times between 10:00 am and 11:00 am on that day, and such non-proprietary golfing members and spouses of proprietary members may play at those tee times on that day. After 11:00 am the golf course is open to all golfing members and their spouses, their children and guests.
8. On Sunday and holidays, the golf course is open to proprietary members and young adult members. Guests may play before 7:40 am and from 9:00 to and 9:50 am. After 10 am, the golf course is open to all golfing members, their spouses, their children and guests. The pro-shop, at the pro-shop's discretion, may, beginning at 9:30 am, accept reservations, on a walk-in, first come, first serve basis, from non-proprietary golfing members and spouses of proprietary golfing members for tee times between 9:30 and 10:00 am.
9. On Saturdays, Sundays and holidays with an afternoon shotgun tournament, spouses (but not other guests) are permitted in the morning shotgun play.
10. The above set-forth rules apply generally, but in any instance where a specific tournament or other event authorized by the Board of Directors conflicts with those rules, those rules shall be deemed to be superseded.
11. Early morning play - To allow time for proper set up of the course each day, golfers who tee off prior to 6:30 am must yield to the maintenance crew and advance a minimum of two holes ahead of any maintenance staff on any hole before teeing off.
12. Children, as previously defined in these rules, may play on Monday after 11:00 am, all day Tuesday, on Thursday after 11:00 am, all day Friday, on Saturday after 11:00 am and on Sunday or a holiday after 10:00 am. They may not play on Wednesday. Children 12 years old or younger must be accompanied by an adult with golfing privileges. Children may use the practice facilities on the days and times specified in the Practice Schedule Chart.
13. Grandchildren of members with golfing privileges may play after 11:00 am on Mondays and after 1:00 pm on Tuesday and Thursday (no green fee). A one-half green fee is granted to grandchildren on Tuesday before 1:00 pm, Thursday before 1:00 pm, Friday after 2:00 pm, and Saturday and Sunday after 1:00 pm. Grandchildren must be under the age of 18, must always be accompanied by a grandparent, must be knowledgeable about golf and etiquette, and they must be approved by the head golf professional. Grandchildren may use the practice facilities on the days and at the times specified in the Practice Schedule Chart on a space available basis and subject to approval by the pro-shop. Members have priority on the driving range. If members are waiting to hit balls on the driving range, grandchildren must give up their spot on the range until another spot becomes available.
14. Except on Mondays, all players must register with the professional on duty in the pro-shop before going on the golf course.
15. The golf course is for golf only and other games are not permitted on the golf course.
16. Each player must have a set of clubs.
17. Only licensed drivers 18 years of age and older are permitted to operate a golf cart or golfboard on the golf course. No more than two players shall ride in a golf cart, and no more than two golf bags shall be carried on any golf cart.
18. Pace of play is an important consideration at North Ridge. **Fivesomes are permitted under the following conditions:**

- Fivesomes are permitted provided all players use power carts and they do not violate the pace of play rules.
- Fivesomes must waive faster groups through.
- The pro-shop has the authority to allow members of a fivesome to walk during non-busy times.

**Fivesomes are Not Permitted under the following conditions:**

- Fivesomes are not permitted when carts are restricted to the paths.
  - The pro-shop has the authority to allow fivesomes when carts are restricted to the paths during non-busy times.
19. USGA rules shall govern all play on the golf course except for those local rules which are printed on the score card and those rules which may be applicable for any day of play or tournament and which are posted on the notice board at the pro-shop.
  20. Complaints, suggestions or recommendations concerning play on the golf course or the operation of the golf course shall be made in writing and shall be directed to the head golf professional or the general manager.
  21. 21. Excluding civic affairs and charitable events, outside golf tournaments will be limited. Members sponsoring more than 4 players must have the approval of the pro-shop and/or general manager. Members sponsoring more than 16 players must have the approval of the Board of Directors.
  22. Driving range balls are complimentary for all members. Guests are also allowed to use these complimentary balls only prior to playing golf.
  23. A social member has limited golfing privileges and must pay a green fee. Play is limited to three rounds of golf per month, only on Tuesday through Thursday and at 2:00 pm or after on Friday, and only when guest play is permitted. Social members may also play once a month as the guest of a member. A social member may invite guests to play on the day he or she plays. The spouse may play once a month as a guest. The member and guest(s) may use the practice facilities only at the time of play.

**§ 10 NORTH RIDGE WOMEN'S GOLF CLUBS**

1. The North Ridge Niners Golf Club is open to all women proprietary members, wives of proprietary members and non-proprietary golf members. The Club is governed by a constitution and USGA rules of golf. The yearly dues include membership in the Women's Nine Hole Golf Association as well as in the North Ridge Niners Golf Club.
2. North Ridge Niners handicapping is done by computer. Women should turn in five medal scores for a provisional handicap and twenty for a permanent handicap.
3. North Ridge Women's 18-Hole Golf Club is open to all women proprietary members, the wives of proprietary members and non-proprietary golf members. The club is governed by a constitution and the USGA rules of golf for women. An index of 36 or less is required to join. Yearly dues are payable December 1st.
4. To secure an 18-hole handicap, women should place at least five attested score cards in the box in the ladies locker room. Women are on computer handicapping and it is necessary to join the Women's Golf Association of Northern California (WGANC). Dues are billed each year for handicapping. It is not necessary to join either women's golf group to maintain a handicap.

## § 11 STARTING TIMES

1. Beginning one week in advance, reservations may be made after 7:00 am: (1) in person at the pro-shop; (2) by calling the pro-shop; or (3) by using the online reservation system. Reservations for tee times may be made for the following days and times:

Tuesday	All Day
Wednesday	All Day
Thursday	Before 7:30 am and after 11:00 am, or if an organized board approved tournament is in progress, after the tournament has cleared the tee and the course is available.
Friday	All Day
Saturday	Starting at 11:00 am and after
Sunday	Before 10:00 am and at 2:00 pm or after (Between 10:00 am and 2:00 pm see rule #2 below)
Holiday	All Day

\*Note - The above rules apply generally, but in any instance where a specific tournament or other event approved by the Board of Directors conflicts with those rules, those rules shall be deemed to be superseded.

2. On Sundays from 10:00 am to 2:00 pm, starting time reservations will be determined under the following procedure:
  - (a) Requests will be accepted at the pro-shop, in person, by phone or online beginning one week prior to the day of play until noon on Thursday.
  - (b) Requests must identify the names of all players and the preferred starting time.
  - (c) A drawing will be held at or before 3:00 pm Thursday. Foursomes will be given preferred starting times in the order drawn. If the specific time requested has already been taken by another group, the next closest available time will be assigned.
  - (d) Duplicative requests will negate all requests and starting times for those groups.
  - (e) Twosomes can also sign up for the draw and another two may be put with them as the names come up in the draw.
  - (f) Every fourth starting time after the Sunday initial 10:00 am starting time will be left open for use on a first come, first served basis on the day of play. (One member of the foursome must be present in the pro-shop to obtain these times.) Times not requested will also revert to the first come, first served basis.
3. All morning shotgun tournaments shall commence at 8:00 am with the exception of those tournaments specifically granted other times by the Board of Directors.

## § 12 GREEN & GOLF CART FEES

1. The Board of Directors will set the fees for the following:
  - (a) Green fees for a guest who plays with a member for eighteen or nine holes.
  - (b) Green fees for a guest who does not play with a member (includes a mandatory power cart).
  - (c) Cart or golfboard fees per person for eighteen holes and per person for nine holes.
  - (d) Green fees per person for outside tournaments. The fee includes a power cart and use of the driving range. Outside tournaments must have prior approval of the Board of Directors.

These fees will be posted in the men's and women's locker rooms.

### § 13 GUEST RULES

1. No member shall be permitted to have the same person as a guest for golf on more than one occasion per month other than their adult children\*. No resident shall be permitted to play as a guest more than once a month. This limitation shall not apply to a non-resident guest, defined herein as a person who resides more than 50 miles from North Ridge Country Club or is a person who is a member of a Board approved private club. \*Adult children of members may play up to 2 times per month; green fees will apply.
2. Guests playing with a member are not permitted to tee off at the following times:

<b>Monday</b>	Guests are not permitted
<b>Tuesday</b>	No restriction.
<b>Wednesday</b>	No restriction.
<b>Thursday</b>	Guests not permitted from 8:00 to 11:00 am. No restrictions for guests of North Ridge Women's Golf Club.
<b>Friday</b>	No restriction.
<b>Saturday</b>	Guests are not permitted before 11:00 am
<b>Sunday</b>	Guests are not permitted between 7:40 and 8:50 am
<b>Holiday</b>	Guests are not permitted between 7:30 and 9:00 am

On Saturday, Sunday or Holiday morning shotguns where there is an afternoon shotgun tournament, guests are not permitted. (See Rule § 9-9, Golf Course Rules, regarding spouses.)

3. Maximum number of guests, per day, playing golf without a member will be limited to eight players (two foursomes).
  - (a) Those guests must be from another country club or sponsored by a North Ridge member and must check in at the pro-shop and pay green fees.
  - (b) Hours of play for those guests not playing with a member of North Ridge:

<b>Tuesday:</b>	One foursome between 11:00 am and 12:00 noon or two foursomes after 1:00 pm
<b>Thursday:</b>	Two foursomes after 1:00 pm
<b>Friday</b>	One foursome between 8:00 am and 10:15 am or two foursomes after 1:00 pm
<b>Saturday:</b>	One foursome between 11:00 am and 12:00 noon or two foursomes after 1:30 pm

This schedule is at the discretion of the pro-shop and is subject to North Ridge members' events.

4. Non-proprietary members, or spouses of proprietary or non-proprietary members who play as guests on Wednesday, or on Sunday before 10 am, must pay a full guest fee.
5. A proprietary member, or a non-proprietary member with golfing privileges, may invite a guest with the waiver of green fees to play as their golfing partner in three mixed holiday tournaments and twilight golf.

## § 14 HANDICAPS

1. The Club shall have a handicap committee which is under the direction of the golf activities committee. All players are required to have an established or temporary handicap to compete in any Club tournament.
2. In order to establish and maintain a handicap, golfers must join the Northern California Golf Association (NCGA) with the exception of women who belong to either of the groups explained in No. 3 below. The automated handicap system of the NCGA is used to compute handicaps. Yearly dues are billed to the golfer's account.
3. The handicaps for women who belong to the North Ridge Women's Golf Club are computed by the Women's Golf Association of Northern California (WGANC). The handicaps for women who belong to the North Ridge Niners' are computed by the Women's Nine Hole Golf Association (WNHGA). These women must join their respective association and pay yearly dues.
4. Temporary handicaps may be determined by the head professional for those who do not have an established handicap.
5. Each player is responsible for seeing that his or her adjusted gross score is posted for every round of golf played at home or away, including all tournaments. This adjusted gross score is determined as follows: As an example, a player with a course handicap of 21 may take an 8 on any hole with no limit on the number of 8's that may be taken.

COURSE HANDICAP	MAXIMUM SCORE ON ANY HOLE
0-9	Double Bogey
10-19	7
20-29	8
30-39	9

COURSE HANDICAP	MAXIMUM SCORE ON ANY HOLE
40-49	10
50 +	11

6. The Northern California Golf Association "pen system" is used by the handicap committee. Pursuant to the "pen system," if no score is posted for a round, a penalty can result.
7. The handicap committee has the authority at any time to adjust, either upward or downward, the established or temporary handicap of any member when, in the handicap committee's sole discretion, such an adjustment appears to be warranted.
8. In all Club tournaments, including those in which guests are permitted to play, the handicap committee is responsible for designating the handicaps that are used. The committee has authority to adjust handicaps of members and participating guests. Unless the handicap committee authorizes an exception, the handicap system designated by the Northern California Golf Association shall be used.
9. Children of members may obtain an established handicap by joining the NCGA. In the absence of such handicaps, the director of the junior golf program may assign a temporary handicap for use in any junior tournament.

## § 15 GOLF PRACTICE HOLE & PERFORMANCE CENTER

On the day of use, but not before, a reservation to use the practice hole or the performance center shall be made with the pro-shop or online. No practice is allowed on the golf course proper at any time.

## **§ 16 COURSE CARE GUIDELINES**

As determined by the Board of Directors, the pro-shop shall advise all golfers of the Club's procedures regarding proper course care guidelines.

- Power carts and golfboards - Shall always remain on the cart paths around tees and greens. Due to weather conditions, power carts and golfboards may be restricted to cart paths only.
- Entry Exit Stakes - Power carts and golfboards shall enter course after the entry stake and exit before the exit stake. This is the only exit point, do not jump curbs for more direct exit.
- Push carts and motorized push carts – Keep off all teeing grounds and off of greens. No push or motorized push carts shall go between bunker and green.
- Tee maintenance – All broken tees should be removed from tee top and discarded in the trash or by throwing into long grass off of tee.
- Divots - Please replace or sand all divots in fairways and roughs and repair ball marks on the green. Fill sand should be leveled below turf level so mower blades are not dulled.
- Bunkers - Before leaving any bunker, carefully rake it and leave the rake inside the bunker perpendicular to the edge of the bunker.
- Lost balls - When a group of players have been searching for a lost ball for five minutes without success, the search shall be discontinued and play resumed, or the group of players behind shall be permitted to play through.
- Speed of play – Each group should keep up with the group in front. If the hole in front of a group of players is open and the group of players behind have been required to wait to hit their shots, the slow group shall speed up play in order to catch up, or they shall permit the group of players behind to play through.

## **§ 17 HOLE-IN-ONE INSURANCE**

1. North Ridge Country Club maintains a hole-in-one insurance program. Participation is required for all proprietary, young adult and non-proprietary golfing members. For each hole-in-one scored, \$1.50 will be debited to the account of all individuals mentioned above in accordance with the following rules:

- (a) A hole-in-one must be scored by a proprietary, young adult, non-proprietary member or spouse of such member.
  - (b) A hole-in-one must be witnessed and then attested to by the pro-shop.
  - (c) A hole-in-one must be scored during a complete round of golf on a regulation 18-hole course, par 70 or higher.
  - (d) A hole-in-one scored during a sanctioned nine-hole Twilight Golf tournament shall satisfy the requirements of this section.
2. Procedure for dispensing of insurance:
- (a) The hole-in-one shooter will notify the pro-shop of the accomplishment and give the necessary information. Away from home holes-in-one must be reported to North Ridge Country Club pro-shop with score card.
  - (b) 95% of the insurance pool will be utilized to offset the purchase of drinks either at North Ridge Country Club or at a club where hole-in-one is scored. 5% will be utilized to purchase a commemorative NRCC pin flag for the hole-in-one shooter. Proof of drinks purchased at "away-from-home" club must be presented to North Ridge Country Club office. If the amount is less than the amount of the pool, the balance must be spent at North Ridge.
3. Procedure for North Ridge Country Club bar:

- (a) The bar will post a hole-in-one sign and begin to dispense free hole-in-one drinks when directed to do so by the hole-in-one shooter. The hole-in-one shooter may notify the bar by calling in from the course, telling the bartender or pro-shop, or waiting until completion of the round.
- (b) The bar will dispense free drinks to any and all members, spouses and guests until the pool is depleted. There is a limit of one drink per person, no doubles.
- (c) The bartenders will keep records of hole-in-one drinks served and will continue to serve drinks until at least 100% of the pool is used. If 100% of the pool is not used on the day of the hole-in-one, the shooter shall designate another day for its completion.

### **§ 18 TOURNAMENT PLAY**

1. Each Club tournament will publish a set of rules to be followed for that tournament. These rules will be exceptions to USGA rule book due to local conditions.
2. Club scheduled tournaments will take priority on the tee times over open play and non-tournament golfers will not be permitted to interfere with the tournament unless the committee approves their play.
3. Golfers signing up for tournaments will be responsible for contacting the pro-shop to ascertain their starting times and checking in fifteen minutes prior to starting time.
4. Tournament players will be responsible for contacting the tournament committee on any changes that affect their ability to meet their scheduled tee time.
5. Tournament score cards will be used for tournament play if provided. Score cards must be turned in promptly after completion of the last hole.
6. Players will not proceed to designated tees on shotgun starts until notified to do so.
7. Score cards must be signed and attested.
8. Any infraction of golf rules must be declared immediately to opponent or fellow player.
9. Players must sign up for tournaments no later than 48 hours before the tournament unless stipulated otherwise by the tournament committee.
10. Golfers signing up for tournaments may be charged a late cancellation fee if cancellation is not received within 72 hours of the event.

### **§ 19 PRIVATELY OWNED GOLF CARTS & GOLFBORDS**

1. Permission to operate a privately owned golf cart or golfboard on Club property must be obtained from the general manager of the Club subject to the conditions set forth below. The Board of Directors shall determine the yearly fee which is payable in advance and not refundable. An annual decal issued by the office shall be displayed on the cart evidencing payment of the fee.
2. Until such permission is obtained, no member shall operate a privately owned golf cart or golfboard on the Club property.
3. Any member desiring to operate a privately owned golf cart or golfboard on Club property shall apply in writing to the general manager for permission to do so and shall state in that written request the MAKE, TYPE and COLOR scheme of the golf cart or golfboard desired to operate on club property. While uniform colors are not required, all privately owned golf carts or golfboards shall have a color scheme and/or appearance which is in good taste and not offensive. If the general manager informs a member that a privately owned golf cart or golfboard does not conform to these standards, the member shall correct the appearance of the golf cart or golfboard.
4. If the general manager of the Club gives permission to operate the privately owned

golf cart or golfboard on Club property, the member will be so notified in writing. If the general manager does not give permission to operate the privately owned golf cart on Club property, the member will be so notified in writing and the reason or reasons for the general manager's refusal to give permission will be stated.

5. The general manager's permission to operate a privately owned golf cart or golfboard on Club property is continually conditioned upon the member at all times carrying liability insurance in the minimum amount of \$250,000 covering the member for claims for damages resulting from the operation and use of the privately owned golf cart. A copy of the current insurance policy or a certificate of insurance which evidences such insurance coverage shall be on file in the Club office at all times. The failure of a member to fully comply with the provisions of this paragraph automatically results in the immediate revocation of the general manager's permission to use the privately owned golf cart on Club property.
6. Privately owned golf carts and golfboards operated on Club premises shall at all times be subject to inspection by the North Ridge cart mechanic so as to insure that they are mechanically safe and properly maintained. Permission to operate a privately owned golf cart on Club premises is continually conditioned on it passing such inspection.
7. The granting by the general manager of permission to use a privately owned golf cart or golfboard on Club property and the general manager's permission to operate a privately owned golf cart on Club property may be revoked at any time at the sole discretion of the general manager.
8. Only members and their spouses shall be permitted to operate the privately owned golf cart or golfboard on Club property. Each cart may only be used by that member or that member's spouse; however, it is permissible for another person to operate the golf cart as long as that person is golfing in the same foursome as the member who owns the golf cart. A member's son or daughter may be permitted to operate the member's privately owned golf cart or golfboard on Club property under the following conditions:
  - (a) Must be at least 18 years of age and have a valid drivers license.
  - (b) The son or daughter must fall under the guidelines that allow for golfing privileges at the Club. Children must be under the age of 21 or registered as full-time students in an accredited college up to the age of 26.
9. Privately owned carts and golfboards shall not be stored on Club property, and cart trailers shall not be parked on Club property.
10. The Club assumes no responsibility for the maintenance or repair of any privately owned golf cart or golfboard, and the member is solely responsible for keeping the privately owned golf cart in a safe operating condition.
11. On each occasion where the privately owned golf cart or golfboard is to be used on the golf course, the member or his or her spouse shall so advise the professional on duty in the pro-shop at the time that member or spouse registers with the professional as required by § 9-13 Golf Course Rules.
12. On days where weather conditions are such so as to reasonably indicate the possibility that golf carts and golfboards will be restricted to the cart paths, the member who owns the privately owned golf cart or golfboard, or that member's spouse, MUST telephone the pro-shop and ascertain whether golf carts or golfboards are to be restricted to the cart paths, and if so advised, the privately owned golf cart shall not be driven to the Club over the golf course proper, but only driven on the cart paths.

**§ 20 CONTINUING JURISDICTION OF THE BOARD  
OF DIRECTORS AND BOARD AUTHORITY  
TO DEAL WITH SPECIFIC PROBLEMS AND ABUSES**

The Board of Directors has authority to amend any of the above set-forth rules and to adopt new and additional rules. The Board also has authority to adopt rules or regulations to deal with specific problems or abuses relating to the use of the golf course and the clubhouse.

## GOLF COURSE SCHEDULE ~ Daily Hours of Play

	PROPRIETARY, YOUNG ADULT & HONORARY MEMBERS	NON-PROPRIETARY GOLFING MEMBERS & SPOUSES OF PROPRIETARY / YOUNG ADULT	MEMBER'S CHILDREN & GRANDCHILDREN W/ GRANDPARENT	GUESTS	SOCIAL MEMBERS (PRIMARY MEMBER ONLY)
MON	After 2:00 pm	After 2:00 pm	After 2:00 pm	Not permitted	Not permitted
TUES	No restriction	No restriction. Niners Golf Club members have priority on one tee from 7:30 am to 9:00 am during Daylight Savings Time; and 8:30 am to 10:00 am during Pacific Standard Time	No restriction except as noted for Niners (Grandchildren w/ grandparent after 1:00 pm)	No restriction except as noted for Niners	No restriction except as noted for Niners, may practice prior to tee time only
WED	No restriction	Permitted on golf course after 1:30 pm during Standard Time and after 2:30 pm during Daylight Saving Time	Not permitted on course. Permitted on practice areas after 2:00 pm	No restriction	No restriction
THU	Before 7:30 am and after 11 am except when Board approved special events are scheduled	Members of the NRWGC have priority on the first tee from 8:00 am until 11:00 am or if a Board approved special event is scheduled	No earlier than 11:00 am (Grandchildren w/ grandparent after 1:00 pm)	Before 7:30 am and after 11:00 am	May play before 7:30 am or after 11:00 am year round
FRI	No restriction	No restriction	No restriction	No restriction	No earlier than 2:00pm and with pro-shop discretion, may practice prior to tee time only
SAT	No restriction	After 11:00 am See § 9 of Golf Course Rules for exceptions	After 11:00 am	No guests earlier than 11:00 am	Not permitted
SUN & HOLIDAYS	No restriction	After 10:00 am	After 10:00 am	No guests between 7:40 am - 8:50 am	Not permitted

## NORTH RIDGE PRACTICE AREA SCHEDULE

	NON-PROPRIETARY GOLFING MEMBERS	CHILDREN OF MEMBERS	GRAND CHILDREN OF MEMBERS	GUESTS	SOCIAL MEMBERS (PRIMARY MEMBER ONLY)
	PROPRIETARY/ YOUNG ADULT SPOUSES		Under 18 must be with grandparent		
MON	No restriction after 2:00 pm	No restriction after 2:00 pm	No restriction after 2:00 pm	Not permitted	Not permitted
TUES	No Restriction	No Restriction	After 12:00 pm	Prior to play	Prior to play
WED	After 12:30 pm during Standard Time, after 1:30 pm during Daylight Saving Time	After 2:00 pm	Not Permitted	Prior to play	Prior to play
THU	No Restriction	After 11:00 am	After 12:00 pm	Prior to play	Prior to play
FRI	No Restriction	No Restriction	Prior to play	Prior to play	Prior to play
SAT	After 10:00 am	After 10:00 am	Prior to play	Prior to play	Not permitted
SUN & HOLIDAYS	After 9:00 am	After 9:00 am	Prior to play	Prior to play	Not permitted

## SOCIAL PRACTICE OPTION SCHEDULE

MON	TUES	WEDS	THURS	FRI	SAT	SUN
Not permitted	No restriction	After 2pm	After 11am	After 1pm	After 1pm	After 1pm

Social members who pay the additional fee for practice privileges may use the driving range, chipping green, putting greens and practice hole (performance center not included) on the above days and times. \*1 year practice option is available only at the time membership is approved.

### Detail Governing Social Practice Option:

- Must check in with Pro Shop prior to practicing
- One adult member must enroll before a child may enroll
- Only the person enrolled is allowed to utilize practice facilities included
- North Ridge can change or cancel this program at any time. If changes are made, enrollee can opt out without penalty
- North Ridge retains the right to eliminate the practice privileges for any member at any time
- Children under 12 years of age must be accompanied by an adult
- Children must adhere to the dress code while at the Club
- Please refer to §7, Clubhouse Rules for food service and seating guidelines



*"Come for the Golf, Stay for the Friendships"*  
NORTH RIDGE COUNTRY CLUB